

LINCOLN MOTOR CAR HERITAGE MUSEUM EIGHTH ANNUAL LINCOLN HOMECOMING VIRTUAL CAR SHOW

How to Update Your Vehicle Information and Upload Pictures

- 1.) Enter the URL into your Internet browser or follow this [link](#) to the virtual car show website.
- 2.) On the main page of the virtual car show website look for the **Log In** section on the right side of the page. Enter your registration number and your first and last names in this section. Your first and last name must be entered *exactly* as you registered. Then click the blue **Log In** button to go to the **Welcome!** page.
- 3.) Follow the instruction in the main body of the **Welcome!** page and click the **My Vehicles** link to go to the **My Vehicles** page. You may also click on **My Vehicles** link in the navigation bar at the top of the page to go to the **My Vehicles** page.
- 4.) On the **My Vehicles** page you will find the vehicle(s) you have registered listed. Click on the **View/Edit** link next to the vehicle listing to upload photos or update the information for that vehicle.
- 5.) On the **View/Edit Vehicle** page for your vehicle you can update the information for that vehicle:
 - a. To cancel any updates you have made to this page, click the blue **Cancel** button beneath the vehicle information.
 - b. To save changes you have made click the blue **Save** button beneath the vehicle information.
- 6.) On the **View/Edit Vehicle** page for your vehicle you can also upload pictures to accompany your vehicle information. First, read the notes under the **Vehicle Images** header at the bottom of the page. When you are ready to upload your pictures click on the green **Upload Image** button to go to the **Upload Image** page.
- 7.) Carefully read the instructions on the **Upload Image** page. When you are ready to upload your pictures click on the gray **Browse...** button within the **Upload Image** field to select the picture to upload. Depending on your operating system, this will cause a window to pop-up on your screen so that you can locate the picture to upload from your computer. Once you have selected the picture, the file name will appear in the **Upload Image** field. You may now click on the blue **Cancel** button if you do not wish to upload a picture at this time. Otherwise, click on the blue **Upload** button to upload the picture you have selected. Once clicked, the blue **Upload** button will show **Uploading and compressing image. Please wait...**
- 8.) Once the picture you selected has been uploaded you will be taken back to the **View/Edit Vehicle** page where the picture will appear. Here you may remove any of the pictures you have uploaded by clicking on the red **Remove Image** button to the right of the picture. This will take you to the **Remove Image** page.
- 9.) On the **Remove Image** page for the selected vehicle you will see two buttons beneath the picture you selected:
 - a. Click the blue **No – Cancel** button if you do not wish to remove the image.
 - b. If you do wish to remove the image, click the red **Yes – Delete this Image** button. Either selection will return you to the **View/Edit Vehicle** page, which will reflect any changes you have made.
- 10.) Once you have returned to the **View/Edit Vehicle** page repeat steps 6 and 7 to upload additional pictures.