

LINCOLN MOTOR CAR HERITAGE MUSEUM EIGHTH ANNUAL LINCOLN HOMECOMING VIRTUAL CAR SHOW

How to Register for the Virtual Car Show

- 1.) Enter the URL into your Internet browser or follow this [link](#) to the virtual car show website.
- 2.) On the main page of the virtual car show website look for the **Register** section on the left side of the page. In this section you will find a link titled **Register to show a vehicle: \$25.00 per vehicle**. Click on this link to begin the registration process.
- 3.) This will bring you to a page listing some things to consider before you register. After reading the bullet points, click on the blue **Continue to register** button to go to the **Registration** page.
- 4.) On the **Registration** page enter your name, address and contact information. If you are planning to attend the 2021 Homecoming Meet in person click on the checkbox at the top where it says **I will also be attending the live event at the museum**. Once you have populated the fields on this page click on the blue **Continue** button at the bottom of the page.
- 5.) On the **Purchase Instructions** page be sure to read the brief instructions and then enter the number of vehicles you plan to display for the virtual car show. This is done by typing the number of vehicles in the box under the **Quantity** header or using the up and down arrows in that same box to select the desired number. When finished click on either of the two blue **Save** buttons.
- 6.) This will bring you to the **Cart** page. Here you may update the number of vehicles you plan to display by typing the number in the box under the **Quantity** header or using the arrows in that same box as you did in step 5. You may also remove vehicles from your cart by clicking on the check box under the **Remove** header. Be sure to click on the blue **Apply Updates** button if you have made changes under either of these headers. If you wish to add additional vehicles, you may click on the blue **Add More Items** button, which will return you to the **Purchase Instructions** page (See step 5). Once you have the correct number of display vehicles listed on the **Cart** page, click the blue **Continue Registration** button to go to the **Vehicles** page.
- 7.) On the **Vehicles** page you must enter information for each vehicle you are registering to continue the registration process. (Remember, only basic vehicle information is required at this point.) This is done by clicking on the **Add Vehicle** link under **Class** in the header. If you need to change the number of vehicles you plan to register, click on the **click here** link in the instructions, which will return you to the **Cart** page (See step 6).
- 8.) On the **Add Vehicle** page select your vehicle class from the drop-down menu and then enter the information for the vehicle you are registering. All of the fields on this page must be populated to complete your registration, but keep in mind that you will be able to edit this information later, so you may wish to enter placeholder information for fields like the **Vehicle Details**. When finished, click on the blue **Save** button at the bottom of the page to return to the **Vehicles** page.
- 9.) You should now see the vehicle(s) you have registered listed on the **Vehicles** page:
 - a. If you want to edit any of the information you entered on the **Add Vehicle** page, click on the **Edit** link in the listing for that vehicle to go to the **Edit Vehicle** page (See step 8).
 - b. If you want to remove a vehicle from your registration, click on the **Remove Vehicle** link in the listing for that vehicle. This will take you to the **Remove Vehicle** page where you will see the information you entered in step 8 displayed. At the bottom of this page you can either click the blue **Remove** button or the gray **Cancel (Do Not Remove Vehicle)** button. Either selection will return you to the **Vehicles** page, which will reflect any changes you have made.

- 10.) When the vehicle(s) listed on the **Vehicles** page reflects the number of vehicles you selected on the **Cart** page, a blue **Continue** button will appear on this page. Click this button to go to the **Payment** page.
- 11.) On the **Payment** page select your **Payment Method** from the drop-down menu and then enter your credit card information in the other fields. Once finished, click the blue **Continue** button at the bottom of the page to review your registration.
- 12.) On the **Registration Review** page carefully review the information entered and recorded on the previous pages. If you need to update any of this information click on the **EDIT** link in that section to return to the relevant page. Once you have completed your review and are ready to submit your registration, click on the blue **Submit Registration and Process Payment** button at the bottom of the page. Please note that at this point all sales are final and no refunds will be given. Once clicked, the blue button will show **Processing. Please Wait.**
- 13.) Once your registration has been processed you will go to the **Confirmation** page where your **Registration Number** will be prominently displayed at the top of the page. Be sure to note your registration number as you will need it to log in to the virtual car show later. This page will also list the information you reviewed and submitted on the previous page. To print a copy of this page, click on the blue **Print Page** button on the upper right side of the page. Otherwise, you may click on the blue **Log In To Event** button to return to the main page of the site and log in to view the vehicles or update your vehicle information.